

ORDINANCE

APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH KAEPPPEL CONSULTING, LLC TO PROVIDE ON-CALL PERFORMANCE MANAGEMENT CONSULTING SERVICES FOR THE AVIATION DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$150,000.00, WITH AN INITIAL TERM OF THREE YEARS WITH THE OPTION TO EXTEND FOR TWO ONE-YEAR PERIODS WITH THE INITIAL COST OF \$30,000.00 AVAILABLE FROM FY 2022 AIRPORT OPERATING AND MAINTENANCE FUND BUDGET.

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WHEREAS, the Aviation Department is developing a balanced strategy to align all employees of the Department towards a common vision, mission and strategic objectives; and

WHEREAS, the Department requires the services of a consultant to provide development of operating plans, execution of strategy and measurement of results, and communication of strategic goals regarding change management, risk management and performance measures; and

WHEREAS, on June 21, 2021, the City issued a Request for Proposals (RFP) for these services; and

WHEREAS, five proposals were received on July 23, 2021, and an evaluation committee comprised of representatives from the Aviation Department, the Office of Innovation and Bexar County reviewed the proposals based on the published criteria of Experience, Background and Qualifications; Proposed Plan; Price; Local Preference Program; and, Veteran Owned Small Business Program, and recommended Kaeppele Consulting, LLC for award; and

WHEREAS, it is now necessary to authorize the execution of a Professional Services Agreement with Kaeppele Consulting, LLC for a three-year term with the option to extend for two one-year terms, in an amount not to exceed \$150,000.00 for this work; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee is authorized to execute a Professional Services Agreement for On-call Performance Management Consulting Services, set out in **EXHIBIT 1**, with Kaeppele Consulting, LLC for an initial term of three years with the option to extend for two one-year terms, in an amount not to exceed \$150,000.00.

SECTION 2. Funding in the amount of \$30,000.00 for this ordinance is available in Fund 51001000, Cost Center 3305050002 and General Ledger 5201040 as part of the Fiscal Year 2022 Adopted Budget approved by City Council.

SECTION 3. Payment is authorized to Kaepfel Consulting, LLC and should be encumbered with a purchase order.

SECTION 4. Additional funding in the amount of \$120,000.00 for future years is contingent upon City Council approval of the Fiscal Year 2023 Budget and subsequent budgets that fall within the term length of this contract.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager’s designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

***PASSED and APPROVED** this 9th day of December 2021.*

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, Acting City Clerk

Andrew Segovia, City Attorney

MAT
12/09/21
Item No.

THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.

EXHIBIT 1
PROFESSIONAL SERVICES AGREEMENT FOR ON-CALL PERFORMANCE
MANAGEMENT CONSULTING SERVICES

DRAFT